Crossing Guard

Rev *July 2025*

Reports to: Director of Custodial Services

Dept./Campus: Assigned Campus

Status: Non-Exempt

Paygrade: Auxilliary

Term: On Call As Needed

PRIMARY PURPOSE:

Direct and escort students safely across designated crosswalks, ensuring children use the correct crossing area.

MAJOR RESPONSIBILITIES AND DUTIES

- **Duties**
  - Stop traffic to create a safe passage for students walking to and from school.
  - Communicate clearly with children and drivers, and other staff to provide instructions and reinforce safety rules.
  - Monitor traffic for potential hazards and report hazzards to authorities if necessary.
  - Educate children on safe crossing behaviors, including looking both ways and not running across the street.
  - Report unsafe student behavior to school or supervisor.
  - Use and maintain designated crossing guard equipment provided by the district
  - Wear appropriate attire for weather conditions; raincoats, winter coat, gloves, etc.

SUPERVISORY RESPONSIBILITIES

- None

QUALIFICATION GUIDELINES

Education/Certification/Experience:

- None Specified

Knowledge/Skills/Abilities:

- Knowledge of traffic regulations
- Knowledge of applicable district policies and procedures
- Ability to give clear verbal instructions to students and drivers

Mental/Physical/Environmental Demands:

- Equipment; standard crossing guard equipment, and traffic cones
- Prolonged standing; bending/stooping, and twisting
- Frequent walking, wrist flexion/extension, reaching, and overhead reaching
- Lifting and carrying (15 pounds) on a daily basis

The above statements are not an exhaustive list of responsibilities, duties, and skills that may be required.
All GISD employees are expected to maintain an extreme degree of confidentiality by following the
Family Educational Rights and Privacy Act (FERPA) for student information
and the *Health Insurance Portability and Accountability Act of 1996 (HIPAA)* for employee and student information.

- Work outside, on slippery or uneven walking surfaces; daily exposure to extreme hot and cold temperatures, and outside environment
- Maintain emotional control under stress